



RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16

DELEGATED OFFICER DECISION Martin Eden
TAKEN BY:
PORTFOLIO AREA: Environment

SUBJECT: Highway Coring & Laboratory Testing Service Contract

1. DECISION

To approve the award of a contract to Pavement Testing Services Ltd for the provision of a Highway Coring & Laboratory Testing Service.

2. REASON FOR DECISION

A procurement exercise has been undertaken and nine companies submitted bids. The tenders were evaluated against criteria detailed in the tender pack and Pavement Testing Services Ltd achieved the highest marks for both quality and cost.

3. BACKGROUND

The Council's current contract for highway coring & laboratory testing services expired in November 2018. Since then the Council has procured these services via a short term agreement.

Approval was obtained for a tender exercise to be undertaken for a longer term contract. The tender opportunity was advertised in the Official Journal of the European Union (OJEU), Contracts Finder and the Council's e-tendering portal –The Chest. Bidders returned their tenders electronically via The Chest.

The tender submissions were evaluated by officers from the Environment Department and Procurement Team.

The new contract will initially be for two years from 1 November 2019 – 31 October 2021 with the option to extend for a further 2 x 12 months' dependant on performance and available funding.

4. OPTIONS CONSIDERED AND REJECTED

- Use an existing framework agreement. A suitable agreement could not be identified and therefore this option was rejected.
- Continue with a short term contract. This was rejected because the aggregated value meant a tender exercise had to be undertaken to meet the Council's Contracts and Procurement Procedure Rules. In addition, it was felt a longer term contract would offer better value for money.


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5. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the Member who has been consulted, and note of any dispensation granted should be recorded below:

VERSION:	1
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CONTACT OFFICER:	Simon Littler
DATE:	10/09/2019
BACKGROUND DOCUMENTS:	N/A

Signed: 	
Director: Martin Eden	Date: 11 September 2019